

GRAPEVINE CHAMBER OF COMMERCE



BUSINESS MEETINGS & EVENTS



GARY & CYNTHIA BLANKENSHIP BUSINESS CENTER

Accommodates up to 100 guests, seated.
Available 7 days a week and after business hours.

Member Rate

\$100/HOUR

Non Member Rate

\$200/HOUR



FUNCTIONAL

Six foot tables and comfortable chairs, all on rollers, offer hosts the ability to quickly change the space to meet individual needs.

AFFORDABLE

Starting at a business friendly Member rate of \$100 per hour, you won't find a better meeting space rate in our area!

EQUIPPED

Equipped catering kitchen, restaurant capacity ice machine, 80" flat screen TV, and complimentary WiFi.

EXECUTIVE BOARDROOM

Available from 9:00a-5:00p, Monday-Friday.

Member Rate

COMPLIMENTARY

Complimentary up to 4 hours per month. \$25 per hour over 4 hours per month.

Non Member Rate

\$75/HOUR

Seating for up to 10 people, 46" flat screen TV, catering kitchen, complimentary WiFi.



Usage: Use of rooms is limited to meetings, seminars and conferences held by businesses, non-profit organizations and/or government agencies.

Setup and Breakdown: The Gary and Cynthia Blankenship Business Center is offered setup in a square or U-Shape set, depending on Chamber needs, and custom setup/breakdown needs are the responsibility of the client. The Chamber will setup your room for a fee of \$100.00 for those clients who would prefer a more turn key experience. Setup requests must be submitted to the Chamber no later than 72 hours prior to the event. The Executive Boardroom offers boardroom style seating for up to 10 guests only.

Food & Beverage: All food and beverage must be provided by a restaurant or catering company that is a current Member of the Grapevine Chamber of Commerce. Client is responsible for providing all food and beverage supplies (utensils, paper goods, etc.). Client/client's caterer is responsible for wiping down all counters, sweeping, and disposing of all trash in the on-site dumpsters in the parking lot. A cleaning fee of \$150.00 applies if all food and beverage guidelines are not followed.

Audio Visual: Video presentations require a laptop with HDMI connections. Host is responsible for providing computer equipment, connection cables and adapters for presentations. Use of the TV's in event spaces, WiFi and microphone are complimentary with your room rental.

Deposits and Balance Due: A deposit of 50% of the estimated cost of the event is required upon booking and will be applied to the total cost of the event upon final room inspection by Chamber staff. Client agrees to leave any meeting space used in a clean and neat manner upon conclusion of the function and remove all trash from the building prior to departure. Payment, in full, must be made 3 or more business days in advance of the date of the event. Events cancelled within 5 business days of the event date will forfeit their deposit.

TO BOOK YOUR EVENT, CONTACT ROBYN AGUINAGA AT 817-481-1522 OR
ROBYN@GRAPEVINECHAMBER.ORG.